



KELSEY
CONSTRUCTION, INC.
General Contractors &
Construction Managers
CGC005367

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MEMO

To: Michelle Forte

From: Mike Kelsey

Re: Employment with Kelsey

Since you joined Kelsey in Jan. 1998 until your departure Sept. 2001 there was never a time that you failed to accomplish everything we asked of you and were a true team player. Your willingness to take on new and additional tasks was always a benefit to the Company. The energetic style you brought to Kelsey was contagious and our clients were always complimentary of your attentiveness to their needs. I especially appreciate your willingness to maintain our marketing strategy while performing Project Management responsibilities. I am certain that we have both benefited from our experience together and wish you the best of luck in your future endeavors. Please don't hesitate to contact me if I can be of any help.